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December 9th, 1942.

The Hon. and Rev. H. J. Cody, M. A., D. D., LL. D.,
President,
University of Toronto,
Queen's Park,
Toronto, Ontario.

Dear Doctor Cody:-

Re: Scholarships and Medals

The arrangements in connection with the taking over by the University of the premises formerly occupied by The Margaret Eaton School at a nominal rental having been completed, we wish to confirm the proposal made some time ago as to Scholarships and Medals to be donated by this Company as a tribute to the memory of the late Mrs. Timothy Eaton, widow of the Founder of this Business, and to the memory of the late Mrs. Emma Scott Raff Hasmith, first Principal of The Margaret Eaton School of Literature and Expression.

We are pleased to donate six Scholarships for the 1942-43 School Year which will be known as "The Margaret Eaton Scholarships", and two Medals, one of which will be known as "The Margaret Eaton Gold Medal" and one as "The Emma Scott Hasmith Gold Medal".

The Scholarships for the 1942-43 School Year will consist of three to be awarded to students completing their First Year and entering the Second Year, and three to be awarded to students completing their Second Year and entering the Third Year. The Medals are to be awarded to students completing the Third or Graduating Year.

The Scholarships and Medals for the 1942-43 School Year will be awarded in the manner as follows:

To Students completing First Year and entering Second Year -

- 1st. \$250. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.
- 2nd. \$150. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.
- 3rd. \$100. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.

To Students completing Second Year and entering Third Year -

- 1st. \$250. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.
- 2nd. \$150. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.
- 3rd. \$100. to student having Grade "A" standing (1st Class Honours) in the general Course with proficiency in Literature and Expression.

To Students completing Third Year (Graduating Year) -

The Margaret Eaton Gold Medal, to the student having the highest standing in the general Course with First Class Honours in Literature and Expression.

The Emma Scott Nasmith Gold Medal, to the student having the highest standing in Literature and Expression, with First Class Honours in the general Course.

The Scholarships and Medals as above will be donated for a period of five years commencing with the School Year ending June 1943, and continuing thereafter until June 1947. It is understood, however, that we will have the privilege of continuing such Scholarships and Medals for further five-year periods, should we so desire.

It is understood that the number of Scholarships and the conditions applicable to the Scholarships and the Medals may be varied from year to year by mutual agreement between the University and ourselves, but that the total amount of the Scholarships will not be reduced. Particulars of the Scholarships and of the Medals and the conditions on which they will be awarded are to be published in the calendar of each School Year, and will be announced as soon as possible for the current School Year.

The Scholarships and Medals will be awarded at the discretion of the Council of the School of Physical and Health Education, subject to compliance with the standards herein set out, and both women and men students will be eligible for the Scholarships and Medals.

The School, as its name indicated, was originally a School of Literature and Expression. This was as planned by the Founder, Mrs. Timothy Eaton; the first President and Advisor, the Rev. Nathaniel Burwash; and the first Principal, Mrs. Emma Scott Raff Hasmith. But as Oral Expression required grace of movement and good address, which could be developed only through suitable Physical Culture, instruction in Physical Culture came to be introduced.

As it is our hope that there will ultimately be included in the curriculum of the School of Physical and Health Education, subjects adequate for the purpose of enabling students to develop a high appreciation of Literature and proficiency in

the art of Expression, we would request that a Committee be set up to consider the time and manner in which this object could be achieved, and we therefore venture to suggest that the following be members of this Committee:

The President of the University of Toronto,
The Dean of the Faculty of Arts,
Head of the Department of English in University
College,
The Director of the School of Physical and
Health Education,
The Director of University Extension.

Will you be good enough to let us know if these proposals meet with your approval.

Yours very truly,

"John D. Eaton"



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